



# Lee County Claims Committee Minutes

Lee County, Illinois

Aug 9, 2023 at 9:00 AM CDT

Old Lee County Courthouse, Third Floor Committee Room, 112 E 2nd St

Dixon, IL 61021

I. Call to Order

Meeting was called to order at 8:59 a.m., by Nancy Naylor.

II. Committee Member Roll Call: Chair Mike Zeman, Nancy Naylor, Angie Shippert, and alternate Chris Robertson.

Mike Zeman was absent. Nancy Naylor and Angie Shippert (8:59-9:55) both attended in person. Tom Kitson (9:20-10:40) was asked to join the meeting for quorum after 10:00 a.m. Chris Robertson was not in attendance.

III. Meeting Attendees and Visitors

Jeff Hilden (Facilities Director) and Becky Brenner (Board Secretary) attended in person.

IV. Approval of the Minutes from the Previous Meeting (July 19, 2023)

Minutes from the July 19, 2023, Lee County Claims Committee Meeting were approved as presented.

V. Review and Approval of Bi-Weekly Claims

Angie Shippert logged into miViewPoint and initiated the review of 86 claims in the queue. The committee forwarded all 86 claim invoices to the Full County Board for ratification.

VI. Old Business

A. Review of Claims Procedures

No changes were discussed regarding the current review of claims.

VII. New Business

There were no items under New Business.

VIII. Executive Session

There was no request for an Executive Session.

IX. Adjournment

Motion to adjourn at 10:40 a.m. Moved by Tom Kitson. Second by Nancy Naylor.

The next Lee County Claims Committee Meeting is scheduled for  
9:00 a.m., on Wednesday, August 23, 2023

Respectfully submitted by:  
Becky Brenner - Board Secretary